

“Hot Job” Volunteer Form

A “Hot Job” volunteer opportunity form must be completed to be posted.

Name of Volunteer Opportunity: _____

Organization Served: _____

Volunteer Coordinator: _____

Volunteer Coordinator Email Address: _____

Volunteer Coordinator Phone Number: _____

Description of event (how it will appear online): _____

Date of Event: _____ **Time Volunteers are needed:** _____ - _____

Location of Event (full address): _____

Minimum Age of Volunteer: _____ **Minimum Age of Volunteer (w/ adult):** _____

Number of Volunteers needed for this position: _____

What is the registration cutoff date for volunteers: _____

Position is suitable for court-ordered volunteers: Yes No

Is the position Family Friendly? Yes No

Is the position also appropriate as a Group Project? Yes No

Is an orientation required for this position: Yes No

Is a background check required for this position: Yes No

Please use the lines below to include any other information we need to know about the event (dress codes, special skills required, etc.) _____
